

Assessment criteria and procedures

Reviewed: June 2025

Review due: June 2026

Initial assessment

On the students' first day at school, there is a paper-based grammar and vocabulary test and a speaking and listening assessment conducted by the Academic Manager.

Class teachers pay close attention to new starters in the first week to evaluate whether they have been placed at the right level. Student feedback is also collected to identify whether the student feels confident in the class they have been placed. The teacher, management and student discuss any irregularities, and an informed decision on whether to move the student to another class is made.

Weekly progress tests

Each week, students undertake a progress test, which allows the teacher to measure their students' language attainment/progress that week. If any students consistently underperform and score less than 60% on their end-of-week tests, then the class teacher and management will meet to discuss ways in which to support the students. We will then meet with the students in a tutorial session and discuss how we can help them to improve.

Recording progress

Progress test scores are recorded as a percentage of 100 and stored on the online teaching and learning platform. Progress test scores are monitored by the class teacher and academic management team to ensure we don't miss anyone who may need extra support.

Advancing to the next level

If a student consistently scores over 90% on their weekly progress test, this indicates that they are performing to a high standard and may benefit from moving up a level. Although we generally advance students after 12 weeks of study, if the student and class teacher are in favour of a move, we will accommodate this as long as it benefits the student's progression.